

A 50-minute midterm, which will cover the first five modules, must be written by **Tuesday October 21**. If you miss this date, you will receive a mark of 0% on your midterm. Upon completion of all the course modules, you will write a three hour final exam. Be sure to leave time to prepare for these important exams! They are worth a large percentage of your final grade.

The recommended test date for each module and the midterm is on the next page. Follow these dates as closely as you can. You are encouraged to write a test early if you are prepared. **Consult your instructor immediately if you find yourself falling behind schedule.** Your instructor may need to reassess your math skills to ensure that you are placed in a course where you can be successful. **All tests must be written by December 04, 2008.**

Bonus

When you write your module tests on or before the given date, you will be awarded an additional 2% on your score for each test.

Your final mark is determined by:

8 module tests	48%
Midterm	17%
Final Exam	35%

Final grades are given as follows:

Alpha Grade	4-Point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 - 100	Excellent
A	4.0	85 - 89	
A-	3.7	80 - 84	First Class Standing
B+	3.3	76 - 79	
B	3.0	73 - 75	Good
B-	2.7	70 - 72	
C+	2.3	67 - 69	Satisfactory
C	2.0	64 - 66	
C-	1.7	60 - 63	
D+	1.3	55 - 59	Minimal Pass
D	1.0	50 - 54	
F	0.0	0 - 49	<i>Fail</i>

MA0080 Fall (Evening) 2008

Module	DESCRIPTION	Recommended Time & Test Date	Date written	Your mark
1	Whole Numbers - reading and writing, rounding - four basic operations, order of operations - exponents, square roots and word problems	3 classes Sept. 11		
2	Decimals - reading, writing and rounding - four basic operations, order of operations	3 classes Sept. 23		
3	Introduction to Fractions	2 classes Sept. 30		
4	Operation with Fractions - four basic operations, complex fractions - word problems	5 classes Oct. 16		
	Midterm - must write on or before this date	Tuesday Oct. 21		
5	Measurement - linear measurement, mass and volume - converting within metric system - time and temperature	3 classes Oct. 30		
6	Geometry - perimeter, area and volume	3 classes Nov. 13		
7	Ratio and Proportion - simplifying and reducing ratios - rates and proportions - similar figures	4 classes Nov. 27		
8	Statistics - measures of central tendency - GPA, tables - Bar, line, and circle graphs, pictographs	2 classes Dec. 04		
	Final Exam	TBA (Dec. 10 - 19)		

The Academic Upgrading Department is an adult education environment. Students are expected to show respect for each other as well as faculty and staff. They are expected to participate fully in achieving their educational goals in a timely manner.

Certain activities are disruptive and not conducive to an atmosphere of learning. In addition to the *Student Rights and Responsibilities* as set out in the College calendar, the following guidelines will maintain an effective learning environment for everyone. We ask the cooperation of all students in the following areas of classroom department.

1. Students are expected to turn off cell phones during class time or in labs.
2. Refrain from disruptive talking or socializing during class time.
3. Be respectful of others regarding food or beverages in the classroom. Clean up your eating area and dispose of garbage.
4. Recycle paper, bottles and cans in the appropriate containers.
5. Students are expected to be punctual. Arrive on time for classes and remain for the duration of scheduled classes or related activities.
6. Children are not permitted in the classrooms.
7. Students are expected to notify his/her instructor of any extenuating circumstances.

Electronic Devices

No unspecified electronic devices will be allowed in exams.

Success Standard

Although 50% is considered a pass in most courses, if you wish to be successful at the next level, we strongly recommend that you have a mark of 60% or better in your pre-requisite courses.

Examinations:

The final exam will be 3 hours long and is scheduled by the registrars' office during December 10 – 19.

Statement on Plagiarism:

The instructor reserves the right to use electronic plagiarism detection services.