



A 50-minute midterm, which will cover the first five modules, must be written by **Tuesday, October 21**. If you miss this date, you will receive a mark of 0% on your midterm. Upon completion of all the course modules, you will write a three hour final exam. Be sure to leave time to prepare for these important exams! They are worth a large percentage of your final grade.

The recommended test date for each module and the midterm is on the next page. Follow these dates as closely as you can. You are encouraged to write a test early if you are prepared. **Consult your instructor immediately if you find yourself falling behind schedule.** Your instructor may need to reassess your math skills to ensure that you are placed in a course where you can be successful. **All tests must be written by Monday, December 4.**

**Bonus**

When you write your module tests on or before the given date, you will be awarded an additional 2% on your score for each test.

Your final mark is determined by:

10 module tests	50%
Midterm	15%
Final Exam	35%

Final grades are given as follows:

Alpha Grade	4-Point Equivalent	Percentage Guidelines	Designation
A+	4.0	90 - 100	Excellent
A	4.0	85 - 89	
A-	3.7	80 - 84	First Class Standing
B+	3.3	76 - 79	
B	3.0	73 - 75	Good
B-	2.7	70 - 72	
C+	2.3	67 - 69	Satisfactory
C	2.0	64 - 66	
C-	1.7	60 - 63	
D+	1.3	55 - 59	Minimal Pass
D	1.0	50 - 54	
F	0.0	0 - 49	<i>Fail</i>

**MA0100 – Fall (Evening) 2008**

Module	TOPIC/DESCRIPTION	Recommended Time & Test Date	Date written	Your Mark
1	Review - basic notations - decimals, fractions & integers - four basic operations - order of operations, percent	2 classes Sept. 9		
2	Numbers - sets	2 classes Sept. 16		
3	Exponents - laws of exponents - scientific notation	3 classes Sept. 25		
4	Introduction to Polynomials - four basic operations	3 classes Oct. 7		
5	Products and Factoring - binomial multiplication - factoring, common factor - trinomials and difference of squares	3 classes Oct. 16		
	<b>MIDTERM - must be written on or before</b>	<b>Oct. 21</b>		
6	Equations and Inequalities - solving - evaluating expressions, formulas - rearranging formulas	3 classes Oct. 30		
7	Language of Algebra - writing algebraic expressions and equations - word problems	2 classes Nov. 6		
8	Geometry - plane geometry	2 classes Nov. 18		
9	Trigonometry - congruent & similar triangles - tangent, sine & cosine with applications	3 classes Nov. 27		
10	Graphs & Data Analysis	2 classes Dec. 4		
	<b>FINAL EXAM - 3 HOURS</b>	<b>TBA (Dec. 10-19)</b>		

## **AUD STUDENT CLASSROOM DEPARTMENT GUIDELINES**

The Academic Upgrading Department is an adult education environment. Students are expected to show respect for each other as well as faculty and staff. They are expected to participate fully in achieving their educational goals in a timely manner.

Certain activities are disruptive and not conducive to an atmosphere of learning. In addition to the *Student Rights and Responsibilities* as set out in the College calendar, the following guidelines will maintain an effective learning environment for everyone. We ask the cooperation of all students in the following areas of classroom department.

1. Students are expected to turn off cell phones during class time or in labs.
2. Refrain from disruptive talking or socializing during class time.
3. Be respectful of others regarding food or beverages in the classroom. Clean up your eating area and dispose of garbage.
4. Recycle paper, bottles and cans in the appropriate containers.
5. Students are expected to be punctual. Arrive on time for classes and remain for the duration of scheduled classes or related activities.
6. Children are not permitted in the classrooms.
7. Students are expected to notify his/her instructor of any extenuating circumstances.

### **Electronic Devices**

No unspecified electronic devices will be allowed in exams.

### **Success Standard**

Although 50% is considered a pass in most courses, if you wish to be successful at the next level, we strongly recommend that you have a mark of 60% or better in your pre-requisite courses.

### **Examinations:**

The final exam will be 3 hours long and is scheduled by the registrars' office during December 10 – 19.

### **Statement on Plagiarism:**

The instructor reserves the right to use electronic plagiarism detection services.