

You may also check: <http://www.transferalberta.ca> or <http://alis.alberta.ca/ps/tsp/ta/tbi/onlinesearch.html?SearchMode=S&step=2>

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:

- Assignments 10%
- Quizzes 20%
- Midterm 25%
- Final Exam 45% (cumulative)

GRADING CRITERIA:

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE: We will tentatively cover chapters 1-6, Appendix A, and sections 7.1, 9.1, 10.1-10.2 in the textbook.

STUDENT RESPONSIBILITIES: Students are required to attend classes (lectures and seminars). Assignments must be submitted on time. No late assignments will be accepted. Late or missed quizzes or tests will result in mark zero unless the student provides a valid reason. No calculators, cellphones, notes or textbooks are allowed during the exams. **Cell phones are to be turned off and not used during class.**

STATEMENT ON PLAGIARISM AND CHEATING: Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at <http://www.gprc.ab.ca/about/administration/policies/>

****Note:** all Academic and Administrative policies are available on the same page.