

COURSE OUTLINE

Communication for Nurses Com105/155

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D323
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Texts: Staircase to Writing and Reading; Casty/Tighe
What Did You Say?; Feller/Koch
Halfbreed; Maria Campbell
One other approved selection

Supplies: Three Ring Binder, dividers

General Objectives:

- To improve and enhance written and oral skills.
- To encourage the appreciation of, and sensitivity to, all forms of communication.
- To recognize the importance of good oral and written communication skills in the nursing profession.

Specific Objectives:

Successful completion of the course should enable the student to:

- a) write organized paragraphs and essays with thesis statement, major and minor supports, and conclusion
- b) write a correct letter of application for employment, resume included
- c) write a technical report, documenting research with correct footnotes and bibliography
- d) write a precis and/or summary of an article
- e) be an effective interviewer/interviewee
- f) create a character sketch based on cues taken from a novel or short story
- g) have an increased vocabulary
- h) write error-free sentences re: punctuation, grammar, meaning
- i) participate in and/or lead a group discussion
- j) recognize propaganda and advertising techniques in the mass media and be conscious of the effects of mass media on our daily lives
- k) be aware of the structure of the community re: helping agencies and other elements complementary to the nursing profession
- l) be more at ease when public speaking: deliver an effective oral presentation to a group
- m) develop a feeling of positive self worth and confidence and help others to develop similar feelings

Content:

- I Written Assignments
 - A. paragraph
 - B. essay
 - C. business correspondence
 - 1. application
 - 2. resume
 - D. report
 - 1. technical
 - 2. research
 - E. precis and summary
 - F. interviews
- II Novel, Short Stories, Essays
 - 1. related interpretive assignments
- III Spelling, Grammar and Punctuation, Vocabulary
- IV Group Discussions
- V Mass Media
- VI Community Awareness
- VII Public Speaking
- VIII Personal Development
- IX Reading Skills
- X Daily Journal

Assignments:

Students will be expected to submit assignments on time. Because of the heavy workload in other courses of the Nursing Program, homework will hopefully be kept to a minimum.

Grading:

Assignments will be marked on a percentage basis. Marks are allotted for class participation, attitude, etc. Final grades will be calculated according to the nine-point scale:

9	Excellent; First Class Standing
8	
7	Good; Second Class Standing
6	
5	Pass
4	
3	Conditional Pass
2	
1	Failure

A final grade of 6 or better is required. Communication COM105/COM155 is a required course and failure to attain a grade of 6 may jeopardize a student's successful completion of the Nursing Program.

Attendance:

Regular attendance is expected. Students with an inordinate number of absences (more than four per semester) may compromise their successful completion of the course.