

GRANDE PRAIRIE REGIONAL COLLEGE
Department of Computer Systems Technology
Course Outline

CT 1110/OA 1360 - INTRODUCTION TO COMPUTERS 3(3-0)/(0-0-5)

INSTRUCTOR:	Evans Forsyth
OFFICE:	C415
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MATERIALS REQUIRED:	Text: <u>Computing Essentials</u> ; O'Leary, et al; McGraw-Hill
PREREQUISITE:	Nil.
COURSE DESCRIPTION:	<p>This is an introductory course on computers covering the basic concepts needed to use computers (terminology, hardware, and design) as well as practical experience using common MS DOS and Windows programs (WordPerfect for Windows, Quattro, and DBase IV). Developing Skills in both keyboarding and MS DOS are a significant part of the course.</p> <p>Lectures will be supplemented by Computer Based Instruction (CBI) and Labs. Approximately 30% of the course time will be Lecture, 30% CBI, and 40% Lab.</p> <p>Class will meet for five hours per week. Students are expected to come in for additional lab time, at their convenience.</p>
COURSE OBJECTIVES:	<ol style="list-style-type: none">1. To familiarize students with the language and essential concepts of computing.2. To familiarize students with software tools that will assist them in other courses, and in the job market.
EVALUATION:	Assignments: 30% Quizzes, Midterms: <u>70%</u> 100%

Fall, 1992