

SEP 13 2000

GRANDE PRAIRIE REGIONAL COLLEGE
OFFICE ADMINISTRATION
COURSE OUTLINE

OA 2121- ORGANIZATIONAL BEHAVIOR

INSTRUCTOR: Irene Nicolson (Dr.)
Office: C411
Telephone: 539-2005 (Office) 532-2575 (Residence)

TEXT: Robbins, Stephen P. and Nancy Langton, *Organizational Behavior, Concepts, Controversies, and Applications*, Canadian Edition, Scarborough. 1999, Prentice-Hall.

PREREQUISITE: Completed OA Certificate or permission of the Department.

**COURSE
DESCRIPTION:**

This course introduces the theories, concepts, and application of human behavior in organizations. Specific topics include:

1. DEVELOPING AN UNDERSTANDING OF THE WORKPLACE,
2. STRIVING FOR PERFORMANCE,
3. SHARING THE ORGANIZATIONAL VISION,
4. THE UNEASY SIDES OF INTERACTION, AND
5. TOWARDS REORGANIZING THE WORKPLACE.

**COURSE
OBJECTIVES:**

Through the study of specific topics as outlined in the course textbook, group discussions, assignments and exams, the student shall be able to:

- Explain and apply theories and concepts in the analyses of problems, group discussions, experiential exercises, and case studies;
- Demonstrate interpersonal skills needed to be effective participants in organizational roles.

**STUDENT
RESPONSIBILITIES:**

- Students are expected to read all the assigned chapters of the text and additional material as provided.
- Each student is expected to attend each class and participate in classroom and group discussions and exercises.

**COURSE
EVALUATION:**

The following weights will be given to the evaluation process:

| | |
|----------------------|-----|
| CASE STUDIES/PROJECT | 40% |
| EXAMS | 60% |

**GRADE
DETERMINATION:**

All grades are first recorded as percentages. After the final exam, the weighted average percentage will be converted to the college **nine-point system** according to the following table:

| <u>Grade</u> | <u>Interpretation</u> | <u>Percentage Equivalent</u> |
|--------------|-----------------------|------------------------------|
| 9 | Excellent | 90+ |
| 8 | Excellent | 80-89 |
| 7 | Good | 72-79 |
| 6 | Good | 65-71 |
| 5 | Pass | 57-64 |
| 4 | Pass | 50-56 |
| 3 | Fail | 45-59 |
| 2 | Fail | 26-44 |
| 1 | Fail | 0-25 |

Except for the adjustment of the raw grades of assignments or exams, grades are not changed. Moreover, the final grades are not determined with reference to any curve but to a standard. Students may request what grades have been recorded for them and are encouraged to record their own marks as well.

Fall, 2000