



Grande Prairie Regional College
School of Health, Wellness and Career Studies
Department: Office Administration

COURSE OUTLINE – WINTER 2011

OA 2420 3 (3-0-0) – Financial Accounting II

Instructor Loren Jacula
Office C203
Office Hours M W F 10:00 - 11:30

Phone 780-539-2205
E-mail LJACULA@GPRC.AB.CA
Class T Th 10:00 – 11:20
Room A211

Prerequisite(s)/corequisite(s):

OA 2410 or consent of instructor

Required Text/Resource Materials:

Fundamental Accounting Principles, Volume 1, Larson and Jensen, McGraw Hill Ryerson.

Fundamental Accounting Principles, Volume 2, Larson and Jensen, McGraw Hill Ryerson.

Description: A continuation of OA 2410, this course is intended to further introduce students to financial accounting procedures and their underlying concepts and principles. Topics covered include payroll and labour standards, GST, inventory and cost of goods sold, capital assets, liabilities, professional judgment and ethical conduct, partnerships and corporations, and financial statements analysis.

Credit/Contact Hours: This is a 3 credit course with 3 lecture hours per week.

Delivery Mode(s): For each topic there will be classroom lectures and demonstrations. Students will be expected to read chapters before the class and participate in the lectures through discussion of the concepts. Students are also expected to complete all

assignments and projects on time. Please discuss any questions or concerns with the instructor in class, during the above office hours or by appointment.

Objectives:

To further introduce students to financial accounting concepts to prepare them for today's dynamic, competitive and continually changing business world.

Grading Criteria:

Assignments	20%
Midterm	40%
Final Exam	40%

Grades will be assigned on the Letter Grading System.

**Office Administration Department
Grading Conversion Chart**

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A+	4	90 – 100	EXCELLENT
A	4	85 – 89	
A-	3.7	80 – 84	FIRST CLASS STANDING
B+	3.3	76 – 79	
B	3	73 – 75	GOOD
B-	2.7	70 – 72	
C+	2.3	67 – 69	SATISFACTORY
C	2	64 – 66	
C-	1.7	60 – 63	
D+	1.3	55 – 59	MINIMAL PASS
D	1	50 – 54	
F	0	0 – 49	FAIL

Tentative Course Schedule/Timeline:

<u>Week</u>	<u>Topic</u>	<u>Required Reading</u>
1 & 2	Merchandise inventories and cost of goods sold	Chapter 7
3	Receivables	Chapter 10
4	Payroll Liabilities	Chapter 11
5 & 6	Capital Assets and Goodwill	Chapter 12
7 & 8	Current Liabilities	Chapter 13
9 & 10	Partnerships	Chapter 14
11 & 12	Organization and Operation of Corporations	Chapter 15

Statement on Plagiarism:

The instructor reserves the right to use electronic plagiarism detection services. Please see the College Calendar for plagiarism, cheating and penalties.