



DEPARTMENT OF NURSING EDUCATION AND HEALTH STUDIES

COURSE OUTLINE – Fall 2019

OA2511 (A2): MEDICAL TERMINOLOGY 1: 3 (3-0-0) 45 hours, 15 Weeks

INSTRUCTOR: Sarah Worton BScN, RN
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OFFICE HOURS: By appointment only.
Room: E305

CALENDAR DESCRIPTION:

OA2511 3 (3-0-0) 45 Hours, 15 Weeks Medical Terminology I

This course provides you with a background in medical terminology. It will assist you to recognize medical words by identifying Greek and Latin suffixes and prefixes, the root words, and combining forms. It will also assist you to correctly pronounce medical terms and to recall and interpret medical abbreviations.

PREREQUISITE(S)/COREQUISITE: No prerequisite or co-requisite required.

REQUIRED TEXT: Leonard, P. C. (2017). Quick & Easy Medical Terminology. (8th ed.). Missouri: Saunders Elsevier.

RESOURCE MATERIALS:

Medical Terminology PowerPoint presentations, student worksheets, discussion forums, supplementary learning activities, and course announcements will be available on Moodle weekly.

DELIVERY MODE(S):

The course will be delivered online, videoconference, and in classroom.

COURSE OBJECTIVES:

This course introduces students to:

1. The four parts to medical terms. Suffixes, prefixes, root words and combining forms.
2. Common medical terms and abbreviations.
3. The organization of the body in terms of cells, tissues, organs and body systems.
4. The major organs found in the eleven body systems.
5. The body cavities and their contents.
6. Medical terminology, vocabulary, pathology, diagnostic and therapeutic medical terms related to each body system: musculoskeletal, cardiovascular, lymphatic, respiratory, digestive, urinary, reproductive, integumentary, nervous, and endocrine systems.

LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Discuss the four parts to medical terms.
2. Identify suffixes, prefixes, root words and combining forms in medical terms.
3. Interpret common medical terms and abbreviations.
4. Recognize the organization of the body in terms of cells, tissues, organs and body systems.
5. Recall the major organs found in the eleven body systems.
6. Identify the body cavities and their contents.
7. Use medical terminology, vocabulary, pathology, and diagnostic and therapeutic medical terms related to each body system: musculoskeletal, cardiovascular, lymphatic, respiratory, digestive, urinary, reproductive, integumentary, nervous, and endocrine systems.

TRANSFERABILITY: Not Applicable

*Warning: Although we strive to make the transferability information in this document up to-date and accurate, the student has the final responsibility for ensuring the transferability of this course to Alberta Colleges and Universities. Please consult the Alberta Transfer Guide for more information. You may check to ensure the transferability of this course at Alberta Transfer Guide main page <http://www.transferralberta.ca> or, if you do not want to navigate through few links, at <http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.

EVALUATIONS:

1) Student Worksheets are worth 25% of the final grade.

The purpose of the student worksheets is to provide students with an opportunity to practice and reinforce the weekly Medical Terminology content. Students are expected to complete each work sheet individually and then self-check them against the provided answer key.

Students are responsible for their own learning and therefore must communicate with the instructor any misunderstandings or uncertainties about the material covered each week.

Extensions on the student worksheets may be granted and must be negotiated with the instructor prior to the due date and with a date and time specified for late submissions.

2) Exams are worth 75% of your final grade. [There are 3 Exams worth 25% each]. Refer to Moodle and page 6 of this course outline for due dates.

i. First Examination worth 25% of the final grade. This examination will consist of 70 multiple choice questions from textbook chapters 1-5 inclusive.

ii. Second Examination worth 25% of the final grade. This examination will consist of 80 multiple choice questions from textbook chapters 6-10 inclusive.

iii. Third Examination worth 25% of the final grade. This examination will consist of 75 multiple choice questions from textbook chapters 11-15 inclusive.

Failure to complete any course examination will result in a grade "0" for that examination. The Instructor must be notified prior to the examination in cases of illness or extenuating circumstances and special arrangements will be made in order to accommodate these students. Please refer to the Grande Prairie Regional College calendar 2016-2017 for the Academic Regulations that pertain to Examinations and Examination Procedures at <https://www.gprc.ab.ca/programs/calendar/>

GRADING CRITERIA:

Grades will be assigned based on the Letter Grading System:

Please note that most universities will not accept your course for transfer credit IF your grade is less than C-.

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Descriptor
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A –	3.7	80 – 84	VERY GOOD FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B –	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C –	1.7	60 – 62	
D⁺	1.3	55 – 59	POOR
D	1.0	50 – 54	MINIMAL PASS
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

Note: Unit Clerk students must achieve a final overall average of 60% (C-) or higher in order to pass OA2511.

STUDENT RESPONSIBILITIES:**Important Dates:**

Information regarding the last day to change registrations (add/drop courses and/or withdraw) are available on the GPRC website.

Policies

Refer to the College Policy on Student Rights and Responsibilities at www.gprc.ab.ca/d/STUDENTRIGHTSRESPONSIBILITIES

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administrationlpolicies/**

****Note:** all Academic and Administrative policies are available on the same page.