**GRANDE PRAIRIE REGIONAL COLLEGE**
**OFFICE ADMINISTRATION**
**COURSE OUTLINE**

## OA 2511 MEDICAL TERMINOLOGY I

**INSTRUCTOR:** Joyce Tobo

**TEXTS:** Medical Terminology A Program Text, 8th ed., by Phyllis Davis, Jean Dennerell and Genevieve Love Smith - 1999, Delmar Publishers.

**COURSE DESCRIPTION:** This course provides you with a background in medical terminology. It will assist you to recognize medical words by identifying Greek and Latin suffixes and prefixes, the root words, and combining forms. It will also assist you to correctly pronounce medical terms correctly and to recall and interpret medical abbreviations.

**COURSE OBJECTIVES:** At the completion of Medical Terminology, you will have a working knowledge of basic medical terminology.

Specifically, you will:

1. Utilize your knowledge of suffixes, roots and prefixes in defining medical terms.
2. Accurately define medical terms.
3. Accurately spell medical terms.
4. Accurately pronounce medical terms.
5. State the most frequently utilized medical abbreviations.
6. State and discuss the common diagnostic, symptomatic and operative terms.
7. Apply your knowledge of suffixes, roots, and prefixes in correctly assembling and spelling medical words that you have not been previously taught.

**Winter 2000**