



DEPARTMENT OF BUSINESS

COURSE OUTLINE – WINTER 2015

OT 3010 A3 - BEHAVIOUR IN ORGANIZATIONS – 3(3-0-0) 45 HOURS

INSTRUCTOR: Carly McLeod **PHONE:** 780-539-2946
OFFICE: C307 **E-MAIL:** cmcleod@gprc.ab.ca
OFFICE HOURS: Tues & Thurs 11:30-12:50pm

PREREQUISITE(S)/COREQUISITE: None

REQUIRED TEXT/RESOURCE MATERIALS: Robbins, Stephen P., and Langton, Nancy. (2012) Organizational Behaviour, Concepts, Controversies, Applications (Sixth Canadian Edition). Toronto. Pearson Prentice Hall.

CALENDAR DESCRIPTION: The course examines the sociological and psychological bases of individual behaviour in organizations. Topics of individual psychology examined will include cognition, perception, attitude formation and change, personality structures and change, and motivation. The course will also investigate the behaviour of individuals in groups and organizations. In this context various aspects of group dynamics such as leadership, communication, interpersonal sensitivity, morale and satisfaction, and the formation and attainment of individual and group goals will be discussed.

CREDIT/CONTACT HOURS: 3(3-0-0) 45 HOURS

DELIVERY MODE(S): A variety of teaching methods will be used including lectures, discussions, Internet demos, student presentations, in-class exercises, and small group exercises.

OBJECTIVES:

- To gain an appreciation of the contribution of the behavioural sciences to the understanding of the management process;
- To develop a theoretical basis for analyzing human behaviour in organizational settings;
- To develop the ability to put theory into practice through application to personal experience and/or case studies;
- To develop an understanding of the effects of interaction and structure on human behaviour;
- To develop and improve interpersonal skills relevant to OB in practice.

TRANSFERABILITY:

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A⁻	3.7	80 – 84	FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B⁻	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C⁻	1.7	60 – 62	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS:

Quizzes	20%	Midterm	25%
Summative Presentation	10%	Final Examination	<u>35%</u>
Personal SWOT Analysis	10%	Total	100%

STUDENT RESPONSIBILITIES:

The expectation for this course is that students have read the material prior to coming to class. Reading material ahead of time prepares you for classroom activities.

The use of cell phones during class time is unprofessional and distracting to the instructor and fellow students. Texting during class is therefore strictly prohibited. Cell phones must be either turned off or set to silent mode

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE:

<u>Week</u>	<u>Topic</u>	<u>Required Reading</u>
January 6	What is OB? Perceptions, Personalities & Emotions	Chapter 1/2
January 12	Values, Attitudes & Diversity	Chapter 3
January 19	Theories of Motivation	Quiz #1 Chapter 4
January 26	Theories of Motivation Motivation in Action	Chapter 4 Chapter 5
February 2	Groups & Teamwork	Chapter 6 Quiz #2
February 9	Communication	Chapter 7
February 16	Power & Politics	Chapter 8
February 23	Conflict & Negotiation	Chapter 9 Quiz #3
March 2	Mid-Term Chapters 1-9 (Tuesday March 3) Organization Culture	Chapter 10
March 9	Leadership	Chapter 11
March 16	Decision Making, Creativity & Ethics	Chapter 12 Quiz #4
March 23	Organizational Structure	Chapter 13 Personal SWOT Due
March 30	Organizational Change	Chapter 14 Quiz #5
April 6	Presentations	