

DEPARTMENT OF BUSINESS ADMINISTRATION

COURSE OUTLINE – OT <u>30103(3-0-0)UT–ORGANIZATIONAL</u> BEHAVIOUR

INSTRUCTOR: Richard Beeson PHONE: 539-2864 (office)
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OFFICE Monday & Wednesday

HOURS: 10:00 – 11:00 or by appointment

PREREQUISITE(S)/COREQUISITE: None

REQUIRED TEXT/RESOURCE MATERIALS:

Robbins, Stephen P., and Langton, Nancy. (2012) <u>OrganizationalBehaviour,Concepts,</u>
<u>Controversies,Applications</u> (Sixth Canadian Edition). Toronto. Pearson Prentice Hall.

CALENDAR DESCRIPTION:

This course explores questions relevant to the understanding, explanation, and prediction of behaviour in organizations. It focuses on the contributions from the social and management sciences and experience. It is, therefore, a blending of scientific theory, empirical data, and subjective experience in application and interpretation.

There is no "one best way" to manage or lead behaviour in organizations. However, there are costs and benefits associated with specific actions (or lack of actions). Understanding and application of theory, analytical skill development, and experiential development of a "feet" for the tasks involved in working in organizations are all important parts of this course.

CREDIT/CONTACT HOURS:

This is a 3 credit course with 3 lecture hours per week. Students are expected to attend all classes.

DELIVERY MODE(S):

The course work includes a combination of lectures, class discussions, group work, in-class exercises, videos and case studies. Where appropriate and when available, guest speakers will be used.

OBJECTIVES:

To gain an appreciation of the contribution of the behavioural sciences to the understanding of the management process;

To develop a theoretical basis for analyzing human behaviour in organizational settings;

To develop the ability to put theory into practice through application to personal experience and/or case studies; To develop an understanding of the effects of interaction and structure on human behaviour;

To develop and improve interpersonal skills relevant to OB in practice.

TRANSFERABILITY:

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions.

Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.

GRADING CRITERIA:

MARKS:

Participation	10 %
Examinations	75 %
Presentations	15 %
First Exam	10%
Second Exam	10%
Third Exam	10%
Fourth Exam	10%
Cumulative Exam 1	15%
Cumulative Exam 2	15%
Cumulative Exam 3	5%

Participation: This is reserved to reflect attendance and contributions to class. In particular it will be used to enhance grades for participation in case discussion, and class discussion. It will default to the average of the other earned grades unless there is no contribution or poor attendance, in which case it will be revised negatively. Positive contributions will result in a positive adjustment. Failure to attend on student presentation days results in a negative one.

Quizzes: Each quiz will be "objective" (multiple choice,) and will cover only the materials covered in the particular section of the course. Quizzes will enable the student to accustom themselves to the examination style utilized in midterms and ensure they keep up in their readings.

Examinations: There will be seven exams. Exams will be multiple choice and will focus on materials centrally important to managers. The exams will take approximately an hour. The cumulative exams should take approximately eighty minutes.

Presentations: There will be one twenty minute presentation. Presentations may be of a topic of interest in a chapter, or of a case at the end of a chapter. They will consist of a twenty minute presentation and ten minutes for questions.

Experiential Activities: From time to time we will be doing exercises, discussing videos, and engaging in discussions on the point-counterpoint dialogues in the text. which will be discussed in the context of theory, research, or OB practice. Marks will be awarded on the basis of participation.

EXAMINATIONS:

There will be 4 exams and 3 cumulative exams in this course. There may also be presentations, case analysis and experiential exercises.

STUDENT RESPONSIBILITIES:

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 47-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Winter 2013

January 08	Introduction:	Defining Our Organizational Behaviour Course
January 10	Chapter 1	What is Organizational Behaviour?
January 15	Chapter 2	Perception, Personality, and Emotions
January 17	Chapter 3	Values, Attitudes, and Diversity in the Workplace
January 22	Exam 1	Chapters 1, 2, 3
January 24	Chapter 4	Theories of Motivation
January 29	Chapter 5	Motivation in Action
January 31	Chapter 6	Groups and Teamwork
February 05	Thanksgiving	
February 07	Chapter 7	Communication
February 12	Discussion	
February 14	Exam #2	Chapters 4, 5, 6, 7
February 18 -		Break
February 26	Cumulative I	Exam 1 Chapters 1-7
February 28	Chapter 8	Power and Politics
March 05	Chapter 9	Conflict and Negotiation
March 07	Chapter 10	Organizational Culture
March 12	Chapter 11	Leadership
March 14	Fall Break	
March 19	Exam #3	Chapters 8, 9, 10, 11
March 21	Chapter 12	Decision Making, Creativity, and Ethics
March 26	Chapter 13	Organizational Structure
March 28	Chapter 14	Organizational Change
April 02	Exam #4	Chapters 12 ,13, 14
April 04	Cumulative I	Exam 2 Chapter 8-14
April 09	Discussion	
April 11	Cumulative I	Exam 3 Chapter 1-14
April 16	Last Day of Cl	ass
April 18-29	Final Exams	

- 1. Keep this outline. It will be your course reference throughout the term.
- 2. You are responsible for changes (additions and/or deletions) to this outline made in class.
- 3. It is your responsibility to attend class. Should you be unable to attend class, it is your responsibility to find out what was missed.