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**GRANDE PRAIRIE REGIONAL COLLEGE
DEPARTMENT OF REHABILITATION SERVICES**

RP1107 ORIENTATION TO HUMAN SERVICE AGENCIES

Fall 1997 - September 5, 1997 to December 5, 1997

CLASS TIMES: Monday 1:00 - 1:50
 Wednesday 1:00 - 1:50
 Friday 1:00 - 1:50

note: Field trips require at least two hours. The Friday class following each field trip will be cancelled.

CREDITS: 4 (45 hours theory; 30 hours practice)

LOCATION: A211

INSTRUCTOR: Marsha Zalik

Office: H230

Phone: 539-2894

COURSE DESCRIPTION

This course is designed to familiarize students with agencies and services available to people with disabling conditions in the Grande Prairie region. Guest speakers will visit the classroom to talk about their agencies and experiences. Where possible, field trips will be arranged.

One class each month will be devoted to discussion about the presentations/field trips. This will provide students with the opportunity to apply concepts from other courses (especially RP1100) to the what they learn from presenters.

Students are also required to complete 30 hours of work experience related to the field. (If you have previous work or volunteer experience, this requirement may be waived. See the instructor if you think this might apply to you.)

CLASS FORMAT

Guest speakers/panels, field trips, and discussions will take up the majority of class time.

COURSE OBJECTIVES

Students will:

1. become familiar with the nature and scope of regional services for people who have disabilities.
2. gain awareness of how community agencies strive to address the needs of people who have disabling conditions.
3. gain awareness of the role of rehabilitation practitioners in various agencies.
4. apply material covered in theory courses to the practice of (re)habilitation as described by presenters and observed on field trips.
5. recognize practices that promote dignity and enhance the image of people served.
6. interact with people who have disabilities.
7. develop a resource binder of regional supports and services for people who have disabilities.

CREDIT REQUIREMENTS AND STUDENT EVALUATION

I. Attendance

Students are required to attend all sessions, conduct themselves appropriately and participate in discussions with guest speakers. 2% will be deducted from the final grade for every class missed.

II. Assignments 100%

- 60% 1. Students must submit a completed a Presentation Summary in the class following each guest speaker/panel/field trip. A Presentation Summary form is attached. Spelling and grammar will be considered in grading. Presentation Summaries may be handwritten or typed. It is, however, suggested that word processing Summaries will significantly reduce the time required to complete the following assignment.
- 40% 2. Students must submit a final binder summarizing and organizing information from all presentations. Information in the binders will be based on the Presentation Summaries. Spelling and grammar will be considered in grading. Binders must be typed and have a professional appearance. Detailed guidelines will be provided.

III. Work experience

Students must submit a completed Work / Volunteer Log documenting a minimum of 30 hours of contact time with person(s) who have disabling conditions.

or

Students must submit documentation of previous equivalent experience(s).

Grades

9	90 - 100%	8	80 - 89%
7	72 - 79%	6	65 - 71%
5	57 - 64%	4	50 - 56%
3	45 - 49%	2	26 - 44%
	1		0 - 25%

To obtain credit for this course students must achieve a minimum of 65% or a 6.

STUDENT SUPPORT

The Writing Center is available to assist students with written assignments. It is located in room A205.

NQA coupons will be distributed early in the semester. These coupons may be used for a one class extension on assignments. Unused coupons may be redeemed at the end of the semester for a 1% bonus on the final grade.

RULES AND REGULATIONS

- Attendance is **COMPULSORY**. Students are expected to make personal appointments outside of class time. Students will be required to research and submit reports on any presentation/field trips/panel discussions they have missed. 2% will be deducted from the final grade for every class missed.
- Assignments must be received by 4:00 p.m. on the day on which they are due. Late assignments will be penalized at a rate of 5% per day.