



DEPARTMENT OF Cooperative Trades Orientation
COURSE OUTLINE – FALL 2010
TO120- Theory

INSTRUCTOR: Glyn Moffatt **PHONE:** (780)835-6719
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OFFICE
HOURS: 8:00am – 4:00pm

PREREQUISITE(S)/COREQUISITE: Grade 10 Math and English

REQUIRED TEXT/RESOURCE MATERIALS: N/A

CALENDAR DESCRIPTION: This course is designed to provide students with information and to develop skills in the terminology and procedures of the occupation. This course will be delivered concurrently with TO110.

CREDIT/CONTACT HOURS: 30 Hours

DELIVERY MODE(S): Fairview Campus Only

OBJECTIVES: To select a trade in which to indenture as an apprentice.

TRANSFERABILITY:

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

GRADING CRITERIA:

Attendance 30%

Tests & Quizzes 40%

Class Participation & Assignments 30%

Students will be docked 1% for every inexcusable hour missed. 5% will be docked for each inexcusable day missed. A 60% or higher mark must be maintained for a pass grade.

Percentage to letter grade not applicable – Pass/Fail

EXAMINATIONS:**STUDENT RESPONSIBILITIES:****STATEMENT ON PLAGIARISM AND CHEATING:**

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE: