



**DEPARTMENT OF Cooperative Trades Orientation**

**COURSE OUTLINE – FALL 2010**

TO121- Industry Shop Placement

**INSTRUCTOR:** Glyn Moffatt

**PHONE:** (780)835-6719

**OFFICE:** FTI238

**E-MAIL:** GMoffatt@GPRC.ab.ca

**OFFICE**

**HOURS:** 8:00am – 4:00pm

**PREREQUISITE(S)/COREQUISITE:** Grade 10 Math and English

**REQUIRED TEXT/RESOURCE MATERIALS:** N/A

**CALENDAR DESCRIPTION:** This course will provide the student with employment related experience in an industry work site placement. The course will help develop foundation skills in a specific occupation.

**CREDIT/CONTACT HOURS:** 480

**DELIVERY MODE(S):** Fairview Campus Only

**OBJECTIVES:** To allow the student to experience an employment related experience while still being monitored by the program instructor. Emphasis shall be placed on job retention skills, attitudes and workplace behavior as required by industry today.

**TRANSFERABILITY:**

**\*\* Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

**GRADING CRITERIA:**

Attendance – 30%

Work Experience Evaluation – 70%

Percentage to Letter Grade Not Applicable – PASS/FAIL

Students will be docked 1% for every inexcusable hour missed. 5% will be docked for every inexcusable day missed. A 60% or higher mark must be maintained for a pass grade.

**EXAMINATIONS:****STUDENT RESPONSIBILITIES:****STATEMENT ON PLAGIARISM AND CHEATING:**

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

**COURSE SCHEDULE/TENTATIVE TIMELINE:**