



DEPARTMENT OF CONSTRUCTION AND HEALTH STUDIES

COURSE OUTLINE – COOPERATIVE TRADES ORIENTATION

“TO 121”

INDUSTRY SHOP PLACEMENT

INSTRUCTOR: Glyn Moffatt

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OFFICE HOURS: 8 am. – 4 pm.

PREREQUISITE(S)/COREQUISITE: N/A

REQUIRED TEXT/RESOURCE MATERIALS: As Required by Industry Participant.

CALENDAR DESCRIPTION:

This course will provide the student with employment related experience in an industry work site placement. The course will help develop foundation skills in a specific occupation.

CREDIT/CONTACT HOURS: 7 credits / 480 contact hours

DELIVERY MODE(S): Classroom Lecture and lab

OBJECTIVES (OPTIONAL):

To allow the student to experience an employment related experience while still being monitored by the program instructor. Emphasis shall be placed on job retention skills, attitudes and workplace behavior as required by industry today.

TRANSFERABILITY: N/A

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A ⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A ⁻	3.7	80 – 84	FIRST CLASS STANDING
B ⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B ⁻	2.7	70 – 72	
C ⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C ⁻	1.7	60 – 62	
D ⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

EVALUATIONS:

Areas of Evaluation	Percentage of Total Course Mark	Timelines, Quality Standards
Attendance	30%	
Work Experience		
Evaluations	70%	
Comments: Percentage to Letter Grade Not Applicable – PASS/FAIL		

STUDENT RESPONSIBILITIES:**Attendance Requirements:**

Students will be docked 1% for every inexcusable hour missed. 5% will be docked for each inexcusable day missed. A 60% or higher mark must be maintained for a pass grade.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Content Outline: N/A