

## WRITING LAB 0120 COURSE OUTLINE, FALL - 1993

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### OBJECTIVES

- write clear, coherent compositions
- write grammatically correct sentences
- proofread to eliminate errors in spelling, punctuation, or grammar

TEXT : The Bare Essentials: Form A, Third Edition, Norton & Green

### CLASS STRUCTURE

- one hour of teacher-directed learning, followed by one hour of self-directed learning each week

The teacher-directed lessons will correspond with the following chapters.

- |               |                                |
|---------------|--------------------------------|
| 1. Chapter 3  | 7. Chapter 9                   |
| 2. Chapter 21 | 8. Chapter 24, exercise 2 or 3 |
| 3. Chapter 22 | 9. Chapter 24, exercise 4 or 5 |
| 4. Chapter 23 | 10. Chapter 24, exercise 6     |
| 5. Chapter 7  | 11. Chapter 24, remainder      |
| 6. Chapter 8  | 12. Chapter 25                 |

Two weeks are not accounted for so that there will be time for a lesson or two on an area of common concern if required.

During the self-directed portion of the class, each student is expected to work on individual problem areas. Small groups of teacher-directed instruction can be arranged. As a guideline, most students should complete selected exercises from approximately **ten** additional chapters of the text (or equivalent computer programs, if preferred). I would suggest exercises from the following chapters:

- at least three of chapters 1, 2, 4, 5, 6, 10, 11, 12, and 13
- at least three of chapters 14 - 20
- at least one of chapters 26 - 29

(The other three chapters could be from any section.)

## GRADES

Writing Lab 0120 is not graded. Students who spend the two hours a week in class working diligently to improve writing skills will get credit for having taken the course. If a class is missed, the time must be made up. In other words, a total of **26 productive hours** should be spent in order to get credit for the course.

I'm looking forward to this type of learning program and expect to see each of you frequently for individual consultation. Have a good semester.