

WRITING LAB 100  
COURSE OUTLINE, FALL, 1991

INSTRUCTOR: Karen Martin

TEXT: English Skills, John Langan (Parts One & Two)

OBJECTIVES: - to provide individualized instruction to improve writing skills  
- to provide opportunities to improve writing skills through practice  
- to recognize good compositions and to improve poorly written compositions through constructive criticism of the student's own work and the work of others.  
- to facilitate success in the writing component of the English 100 course.

METHOD: - reading, discussing and doing exercises from parts One and Two of English Skills  
- completing the computer exercises that complement the text  
- working on class assignments from the English 100 course

Assignments and Weighting

Writing a Paragraph	5
Using Time Order	5
Using Emphatic Order	5
Revising for Coherence	5
Revising for Sentence Skills	5
Brainstorming, Freewriting, Listing, Outlining	10
Major project: choosing a topic, prewriting, revising and editing a paragraph	20
Completion of computer work to go with Part Six	10
Average of all marked assignments not already listed	5
Attendance, Participation, Completion of text	5
Final Exam	25
	100

Daily Work:

1. Make a point (pp.3 - 14), Support a point (pp. 14 - 21)
2. Topic sentences (pp. 21 - 29)
3. Using specifics (pp. 30 -37)
- \* 4. Writing a paragraph (Assignment 1, p.37)
5. Time Order & emphatic Order (pp. 41 - 47)
6. Practice in Organizing (Transitions) (p.50 - 57)
7. Instruction in computer use
- \* 8. Using time order
- \* 9. Using emphatic order
10. Evaluating for unity, support, coherence and sentence skills (pp. 58 -67)
11. Evaluating for unity (pp. 69 -73 and each other's work)
12. Evaluating for support (pp.74 -76 and each other's work)
13. Evaluating for coherence (pp. 76 - 81)
14. Evaluating for all bases (pp, 81 - 83)
- \*15. Revising for coherence
- \*16. Revising for sentence skills
17. Begin major project (pp. 87 - 91)
18. Prewriting techniques: brainstorming, freewriting and listening (pp. 92 - 94)
- \*19. Outlining (pp. 95 - 103)
20. Working on project
21. Revising, editing and proofreading (pp. 103 -110)
- \*22. Major project - class critique
- \* Correspond to assignments listed