

WRITING LAB 130 - COURSE OUTLINE - Fall 1991

Instructor: Karen Burgess
Office: C305
Ph. 539-2066

Course Objectives:

1. to increase students' confidence in expressing themselves in organized, coherent compositions.
2. to improve students sentence skills, including areas of grammar, spelling, and punctuation diagnosed to be most problematic.
3. to supplement English 130 by providing opportunities for planning, rewriting and proofreading assignments given in English, especially the research paper.

Course Units:

A. Composition Units-

1. Planning and drafting the essay
 2. Support Through Detail
 3. Order and Transition
 4. Introductions and Conclusions-
 5. Coherence
 6. Wordiness, Cliche', Tone
 7. Introduction to Word Processing
- B. Proofreading Skills

B. Grammar Review

Students will complete a minimum of 6 chapters in the text. The chapters will be determined in part by a diagnostic test and in part by student choice,

TEXT: *The Bare Essentials - Form B* - Sarah Norton

GRADING: The final grade in this course will be either credit granted or no credit granted (rather than a stanine grade).

In class work - 100%

Final Exam - 15%